



Damage to Property Policy

Inmind Reference:	OPS35
Category:	Operational Policies
Version Number:	V1.2
Reviewed on:	February 2019
Next review date:	February 2021
Lead Officer:	Operations Director
Equality Impact Assessment completed:	Yes

Applicable Legislation/Regulations:
<ul style="list-style-type: none"> - Essential Standards of Quality and Safety: Outcome 10 – Safety and suitability of premises Outcome 4 – Care and welfare of people who use services. - Health & Social Care Act 2008: Regulation 15 – Safety and suitability of premises Regulation 9 – Care and welfare of Service Users.
Codes of Practice:
Purpose:
Inmind Healthcare Group offers a relaxing atmosphere in pleasant surroundings with appropriate furnishings and fittings.

Version Control Table		
Date Ratified	Version Number	Status
November 2016	V1.1	Closed
February 2019	V1.2	Live

Date	Key Revision
February 2019	Ratified and put onto new policy template

Please check to ensure this is the most current electronic copy of this document as it is updated and published in electronic format only (hard copies may become out of date).

Equality Impact Assessment for this policy

Protected Characteristic (domain)	Area of conflict	Resolution
Age	Nil	N/A
Disability	Nil	N/A
Gender Reassignment	Nil	N/A
Pregnancy & Maternity	Nil	N/A
Race	Nil	N/A
Religion or Belief	Nil	N/A
Sex	Nil	N/A
Sexual Orientation	Nil	N/A
Marriage and Civil Partnership	Nil	N/A

All relevant persons are required to comply with this policy and must demonstrate sensitivity and competence in relation to diversity in race, faith, age, gender, disability and sexual orientation. If you feel you are disadvantaged by this policy, please contact the Registered Manager and the service will actively respond to the enquiry.

1.0 AIM

1.1 Inmind Healthcare Group (the Company) offers a relaxing atmosphere in pleasant surroundings with appropriate furnishings and fittings.

2.0 RATIONAL

2.1 It is accepted that all people have a right to become angry, it is the effects of that anger that may cause problems. Within all services, we encourage service users to express their anger in a positive format. We do not encourage service users to express their anger in a way that has a negative consequence to someone else or the environment.

3.0 DAMAGE TO PROPERTY

3.1 Personal Property

- 3.1.1 All service users will be encouraged to decorate their bedroom with personal effects and belongings.
- 3.1.2 After risk assessment service users, may obtain a key to their bedroom.
- 3.1.3 Service users will be encouraged to lock their bedroom door when they are not in. For those service users who do not have a bedroom key due to risk assessment, a member of staff will ensure your room remains locked when you are not in.
- 3.1.4 The service user's charter was designed to explain that personal possession must not be swapped, traded or loaned and that all property should be treated with respect.
- 3.1.5 Service users will not be encouraged to bring personal possessions into communal areas.
- 3.1.6 Should personal possessions become accidentally damaged whilst in a communal area? The responsibility for this will remain with the service user.
- 3.1.7 Should property become damaged as an act of wilful damage by another service users whether in communal areas or within your bedroom. Then Inmind Healthcare Group may reimburse for the cost of the lost or damaged item.
- 3.1.8 If another service user is found to have wilfully damaged personal property, this person will be referred to the clinical team, who will decide upon appropriate action and reimbursement.
- 3.1.9 The final decision as to which course of action to take shall remain with the Registered Manager.

3.2 Communal Property

- 3.2.1 The service user's charter informs them that all property should be treated with respect.
- 3.2.2 Any property that is damaged or broken will be repaired or replaced at the earliest possible opportunity.
- 3.2.3 Any service users who are found to have wilfully damaged property will be referred to the clinical team, who will decide upon appropriate action and possible reimbursement.
- 3.2.4 Any Service users who continually damages property will be referred to the clinical time to assess his suitability at the service, or if other measures need to be put in place to address his behaviour.
- 3.2.5 The final decision as to which course of action to take shall remain with the Registered Manager in conjunction with the Operations Director.